

I'm not robot!



**PATIENT RESPONSIBILITY FORM**

**1. INDIVIDUAL'S FINANCIAL RESPONSIBILITY**

- I understand that I am financially responsible for my health insurance deductible, coinsurance or non-covered service.
- Co-payments are due at time of service.
- If my plan requires a referral, I must obtain it prior to my visit.
- In the event that my health plan determines a service to be "not payable", I will be responsible for the complete charge and agree to pay the costs of all services provided.
- If I am uninsured, I agree to pay for the medical services rendered to me at time of service.

**2. INSURANCE AUTHORIZATION FOR ASSIGNMENT OF BENEFITS**

I hereby authorize and direct payment of my medical benefits to (PROVIDER OR GROUP NAME) on my behalf for any services furnished to me by the providers.

**3. AUTHORIZATION TO RELEASE RECORDS**

I hereby authorize (PROVIDER OR GROUP NAME) to release to my insurer, governmental agencies, or any other entity financially responsible for my medical care, all information, including diagnosis and the records of any treatment or examination rendered to me needed to substantiate payment for such medical services as well as information required for precertification, authorization or referral to other medical provider.

**4. MEDICARE REQUEST FOR PAYMENT**

I request payment of authorized Medicare benefits to me or on my behalf for any services furnished me by or in (PROVIDER OR GROUP NAME). I authorize any holder of medical or other information about me to release to Medicare and its agents any information needed to determine these benefits or benefits for related services.

\_\_\_\_\_  
Signature of Patient, Authorized Representative or Responsible Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Patient, Authorized Representative or Responsible Party

\_\_\_\_\_  
Relationship to Patient



ENTERTAINMENT VOUCHER

Table with 3 columns: Date, Location, Entertainment Cost

Names of Persons in Party

Blank lines for entering names of persons in party

ALL EXPENSES ARE TO BE SUPPORTED BY ORIGINAL RECEIPTS

GL Account Number :

Approval section with fields for Approved for Payment, Payable to, Department Head/Dean/VP Signature, and Signature

DAY CARE INCOME and EXPENSE WORKSHEET

Form fields for YOUR NAME, YEAR, SS # or Federal ID #, NAME OF DAY CARE BUSINESS, ADDRESS, and business duration

DAY CARE INCOME

Table for recording income sources: INCOME DIRECTLY FROM PARENTS, PAYMENTS FROM GOVERNMENT AGENCIES, CASH GIFTS FROM PARENTS, SALES OF EQUIPMENT USED FOR DAY CARE AND DEDUCTED IN THE PAST, FOOD PROGRAM PAYMENTS, Total received, Amount for your children, Amount for others, Other income

Table for OFFICE IN HOME (if licensed, or not required to be) with columns for Date Home Acquired, Total Cost, Cost of Land, Cost of Improvements, Square Footage of Home, Square Footage Used for Day Care (regularly), Square Footage Used for Day Care (exclusively)

If your work hours are irregular, you may claim the hours that you advertise as business hours as long as you actually care for children all of those hours at least some days during the year.

Table for HOME RELATED EXPENSES with columns for 100% Day Care, Partial, Real Estate Taxes, Mortgage Interest, Casualty Loss, Electricity, Heat, Insurance - General Policy, Insurance - Day Care Rider, Repairs/Maintenance, Water/Sewer/Carbapage/Cable TV, Rent Paid - if you are a renter, Other (specify)

Keep a daily log with "Time In" and "Time Out" entries. In addition to the hours spent on Day Care, you may claim the time spent on Day Care related jobs such as: cleaning up after children, food preparation, record keeping, planning and preparation, other (specify)

If you operated your day care business out of more than one location, call for additional worksheets.

IN CASE OF AN AUDIT, THESE RECORDS WILL BE REQUIRED.

Table for AUTO EXPENSE with columns for Year & State of Auto, Date Purchased, Ending Odometer Reading, Beginning Odometer Reading, Total Miles Driven, Total Day Care Miles, Daily Round Trip Miles, Parking and Tolls, License and Taxes, Insurance, Gasoline, oil, auto, repairs, tires, batteries, insurance, etc., Lease, Other

Table for FOOD with columns for Your total grocery bill, Amount spent on Day Care, BREAKFAST, LUNCHES, DINNERS, AFTERNOON SNACKS, Cost of Meals Purchased in Restaurant

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If so, you know just how important a payment voucher can be when making purchases or paying for services. This general purpose payment voucher template in Microsoft Excel spreadsheet format can help you create a voucher that is professional looking and easy to understand. Excel Payment voucher template is daily use document for every kind of sealing and purchasing businesses and payment voucher template is a designed format of professional voucher. All you need to do is download the free voucher template and open it using Microsoft Excel 2003 or later version and then update important info such as company's logo contact details. Invoicingtemplate.com also offers the Invoice Manager for Excel version of this Excel Payment Voucher Template / receipt template. The Invoice Manager for Excel version is also free if you have Invoice Manager for Excel installed, and it has exactly the same layout as the freeware edition of the Payment Voucher Template, but with many buttons on it, such as "Clear & New", "Save To DB", "Exact / Email", "Print", "Invoice Manager for Excel, as the name suggests, is our invoicing software that has the ability to make any invoicing templates available here on InvoicingTemplate.com a complete invoicing program that is able to manage customers, products, invoices and payments. For example, if you click the "Clear & New" button, the payment voucher form is cleared and is ready for you to enter a new payment voucher, with several fields filled with default data - for example, the current date is filled into the "Date" field. If you click "Save To DB", the current voucher is saved to backend database and a voucher# is generated automatically. If you click "Exact / Email", a standard Excel spreadsheet is created and the current voucher is copied to the newly created Excel spreadsheet file, which you can email to your client. You can also create a PDF voucher document using Microsoft Excel. The original voucher template, Payment Voucher Template (Golden Shop), has a custom field Weight defined in both the Product and Invoice Body database tables. With this general purpose Excel Payment Voucher Template, InvoicingTemplate.com removed the Weight custom field from it and made it a general purpose voucher template. This Excel payment voucher template contains 4 fields on the bottom of the voucher form, there are Discount, Total, Advance, and Balance. Both "Discount" and "Advance" are manually editable fields. "Total" is calculated from the sum of all the line totals subtracted by discount; "Balance" is calculated from Total subtracted by "Advance". If you prefer a voucher template that does not have the advance field, take a look at Cash Payment Voucher Template. If you use the Invoice Manager for Excel edition, note that the "Discount" and "Advance" are custom fields. Note that there is a default Logo image on the top of form, which you must replace with your own logo image. To do this, unprotect the Invoice worksheet, and then switch to design mode. The voucher# field is a must-filled-in field. It should be filled with a unique (and usually consecutive) value. If you use Invoice Manager for Excel, the voucher# could be generated automatically by clicking the "Save To DB" button. Payment voucher is a business document that is given to the customers and clients for any purpose. Companies used this document to given discount to their prospective customers when people purchased any products and items in company and markets. Business people and sales manager use this voucher for increasing the sale of the products and services. InvoicingTemplate.com offers several variants of the voucher templates. Be sure the check them and find the one that meets your business requirements. Download these ready made payment voucher templates for free and create professional looking payment vouchers for your business establishment or company. Payment voucher is a document normally used to note down details about payment for something like products or goods and considered as a vital business document. It is a legal document and beneficial for both buyer and seller because it keeps them away from future disputes and misunderstandings. It helps a business or individual person to track inward and outgoing payments in detailed manner. As a responsible person for making of payment vouchers, you can download and use following payment voucher templates free of cost to lessen your efforts. About Payment Voucher Samples: Payment voucher is a business document that is given to the customers and clients for any purpose. Companies used this document to given discount to their prospective customers when people purchased any products and items in company and markets. Business people and sales manager use this voucher for increasing the sale of the products and services. This voucher is used as a discount voucher and for the improvement and advertisement of the products. Every business companies, sales companies and sales manager use this payment voucher. Information about the payment is written in this payment voucher. Here we present our drafted payment voucher template that is made by our professional designer. This template is prepared according to the need of our customers so we created our payment voucher template as your own requirement. This template is ready to use format and all important content used in this template. Underneath you see the beautiful image of our provided template. Our provided payment voucher template has been drafted in MS Word so making and changing in this template is very much easy. For your comfort we provided you a download button below this image you just click on this button and download template as your own use. Download Payment Voucher Templates in Word Excel Formats: Here is a preview of this payment voucher template. Click on the download button and make this payment voucher template your very own. link to Service Invoice Template link to 4 Material List Templates Word PDF Formats Sample Payment Voucher Format in excel is available for free download. Please download the free format from the links at the bottom. You can use this as a cash payment voucher or cheque payment voucher from the company. You can customize it as per your needs. Best voucher for companies, factories, production units, mills, schools, colleges, universities, etc. Payment Voucher Format DESIGN EDGE (A Printing Services Company) Voucher No: Company Name: [ABC Co] Saturday, March 17, (Date) Payment to: MR. .... [Receiver] CASH Serial No: Payment Method: Reference No: Description: Amount (Rs.) CASH Cash Paid to Mr. .... For ..... \$5,600.00 Total: -\$5,600.00 Memo: FIVE THOUSAND SIX HUNDRED US Dollars Only Received by (Name & sign) Accountant [Prepared By] Accounts Manager [Approving Authority] CEO/Director [Approving Authority] Sample image of attached Payment Voucher Payment vouchers are used to record all the payments issued to clients, suppliers, employees for all purposes in the accounts department. For more payment voucher formats, please use our search box. Download Links: Cash Payment Voucher in MS Excel Form Designing Services We offer form designing services for a nominal price. If you need us to design your form please contact us or comment in the below form. Video Tutorial to Create Payment Voucher in Excel What is Payment Voucher & Column in Payment Voucher Explained - Friends, whenever a payment is given to the person in front of the business, a voucher is signed for him, the voucher we sign him is called payment voucher. payment voucher can be of different ways, its format is not fixed. The payment voucher contains the name of the party to whom we are giving the payment, along with the name of our company is also written in it, the address of our company is also written in the payment voucher, the number is given in the payment voucher, which is the voucher number while making the payment. The date of payment is whether payment has been made by Cheque or Cash has been given, it is also written in that voucher. after that both the parties i.e. the one who is taking the payment has the signature and the one who is giving the payment has the signature between them. At your convenience, you can also add more columns inside it. (Tags: Sample Payment Vouchers, Printable Payment Voucher in Excel Download, Payment Voucher Templates Word, Free Printable, Cash Payment Voucher Format in Excel, Payment Voucher Template Free Download, Payment Voucher Format, Payment Voucher Online, Payment Voucher Design, Payment Voucher Format in Excel, Payment Voucher Format Download, Payment Voucher Format In Word & Excel) Excel payment voucher template free download This article provides details of Excel payment voucher template that you can download now. A payment voucher is a document that includes the details regarding the conducted transaction, the total amount of transaction, the name of the company and a lot more. This document is very useful for those individuals who want to keep track of transaction that they have performed. A payment voucher in some cases also plays the role of payment receipt. This document also serves as a proof that the transaction between the seller and the buyer has successfully been conducted. Microsoft Excel software under a Windows environment is required to use this template There are various functions of a payment voucher in business. Basic purpose of a payment voucher is a proof of transaction done between two parties (seller and buyer). In case of any replacement or exchange of items, payment voucher is a basic requirement. It is very important tool to keep record of all payments has to be paid. A large number of business owners use payment vouchers as promotional tool for their company in shape of payment discount voucher. Payment voucher should contain all necessary details and information about transaction and prepared carefully. These Excel payment voucher templates work on all versions of Excel since 2007. A Payment Voucher (PV) is used to record the approval of payment and the accounting entries made in the General Ledger / Cash Book. The original invoice and PR should be attached to the PV to support payment. The Payment Voucher must have the full name of the payee and the mailing address where the cheque is to be sent. The PV must show the total amount to be paid. The PV must show the total GST portion of the payment. The account number to be charged must be shown on the PV. The PV must be signed by the signing authority of the department being charged. The "Particulars Section" of the PV should include a description of the expense(s) claimed, services provided, refunds given, etc. Original receipts/documents for each item claimed, must be attached to the PV. For refunds, the receipt number of the original transaction should be provided. If payment is for services provided by a Canadian citizen, the social insurance number of the payee must be provided. If the payee's social insurance number starts with "9", the number is a temporary number, and therefore a copy of the SIN card, as well as the work permit should be attached to the PV. If amount of reimbursement for goods purchased by an employee is less than \$50, a petty cash voucher can be submitted to the General Accounting Office (1W04) for reimbursement in cash rather than cheque. Examples of a ready-to-use spreadsheet: Download this table in Excel (.xls) format, and complete it with your specific information. To be able to use these models correctly, you must first activate the macros at startup. The file to download presents four Excel payment voucher template These Excel Payment Voucher templates will help you a lot in making vouchers.





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